BOARD OF ZONING ADJUSTMENT
REQUEST FOR ADMINISTRATIVE REVIEW

Notice to Applicants

An Administrative Review is a refining mechanism available to the Board of Zoning Adjustment to review and decide appeals where it is alleged there is error in any order, requirement, decision, or determination made by the Building Inspector, Zoning Enforcement Officer, Code Enforcement Officer, or other administrative official involved in the enforcement of this Ordinance.

DATA ON APPLICANT AND/OR OWNER

Name of Applicant(s)
__________________________________________________________

Address of Applicant(s)
__________________________________________________________

(City)   (State)   (Zip Code)   (Phone Number)

Name of Owner(s)
__________________________________________________________

DESCRIPTION, USE, AND ZONING OF PROPERTY

Location __________________________________________________

Lot Size _____________X _______________ft. = _______________Sq. Ft.

__________________________________________________________
(Vacant, Residence, Grocery, Factory, Etc.)

Present Zoning
__________________________________________________________

The undersigned, hereby petitions the Board of Zoning Adjustment to hear and determine the appeal for Administrative Review of the following decision:

Made by: __________________________ Building Inspector

_______________________________ Code Enforcement Officer
The applicant or the agent (if an agent is authorized) must be present at the hearing.

This Section of the Land Use and Development Ordinance provides for the following:

What are the facts which cause you to conclude the Administrator decision was in error?
(I/we) hereby certify that all the above statements and the statements contained in any papers or plans submitted are true to the best of (my/our) knowledge and belief.

________________________________________  ______________________________
Signature of Applicant                        Date

________________________________________  ______________________________
Signature of Owner                            Date