

Saraland City Council
Pre-Meeting
January 10, 2019

MINUTES

The members of the Saraland City Council met on January 10, 2019 at the Saraland Municipal Annex at 5:58 p.m., with Council Vice President Biggs presiding.

Councilmembers Cromer, Hudson and Stanley were in attendance.

Council President McDonald was absent.

Councilmember Cromer opened the meeting with prayer.

Attorney Andy Rutens was present.

The Council discussed agenda items and general municipal business.

There being no further discussion the pre-meeting adjourned at 6:17 p.m.

ACCEPTED and APPROVED the 14th day of February, 2019.



Judi Smith, City Clerk



Wayne Biggs, Council Vice President

The Saraland City Council met in regular session on January 10, 2019 at the Saraland Municipal Annex. The meeting was called to order at 6:29 p.m. by Council Vice President Biggs. Roll call was as follows:

Present: Council Vice President Wayne Biggs
Councilmember Newton Cromer
Councilmember Veronica Hudson
Councilmember Paul Stanley
Absent: Council President Joe McDonald

Attorney, Andy Rutens was present.

Councilmember Cromer opened the meeting with prayer.

APPROVAL OF MINUTES

Motion was made by Councilmember Hudson, seconded by Councilmember Stanley, to approve the minutes of the meetings of December 20, 2018 & January 7, 2019. Motion carried.

REPORT OF OFFICERS

Motion was made by Councilmember Cromer, seconded by Councilmember Hudson, to declare as surplus the helmets of, District Chief Ronald Reynolds and District Chief Randy Young, in honor of their retirement. Motion carried.

Motion was made by Councilmember Cromer, seconded by Councilmember Hudson, to adopt a resolution approving City of Saraland policy on hiring, selection and promotion procedures for the Public Safety Department. Motion carried.

RESOLUTION 2042

A RESOLUTION APPROVING CITY OF SARALAND POLICY ON HIRING, SELECTION AND PROMOTION PROCEDURES FOR THE PUBLIC SAFETY DEPARTMENT

WHEREAS, the Public Safety Department oversees the fire and police services within the City of Saraland and the City of Saraland Police Jurisdiction; and

WHEREAS, the needs for the prompt and efficient selection and filling of positions and handling of promotions within the Public Safety Department are important not only to providing fast and effective services to the citizens of the City, but also to maintaining a high rate of morale within the Public Safety Department; and

WHEREAS, it is the determination of the City Council of the City of Saraland that the authorization of the Public Safety Director to appoint a personnel officer for the Police Department and a personnel officer for the Fire Department will serve to streamline the prompt and appropriate filling of vacant positions within the Department, as well as handling of promotions within both Departments; and

WHEREAS, the City Council believes that the personnel officers should be the direct contacts between the City and the Mobile County Personnel Board for issues concerning the filling of vacancies within the Public Safety Department and the handling of promotions within the Public Safety Department; and

WHEREAS, it is the belief of the City Council that the adoption of a policy allowing the Public Safety Director to appoint those positions and to give them authority to work directly with the Mobile County Personnel Board will serve as a benefit to the citizens of the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Saraland, Alabama (the "City"), that the following policy is approved and adopted:

The employee selection process for the Public Safety Department is critical to the prompt provision of police and fire services to the citizens of the City of Saraland. Furthermore, the timely and effective compliance with procedures mandated by the Mobile County Personnel Board is necessary to ensure that the Police and Fire Departments are fully staffed with capable employees and able to protect life and property within the City. In order to establish a clear, effective and timely procedure for the filling of job openings and handling of promotions, the Mayor and City Council have determined that it is in the best interests of the citizens of the City of Saraland that the Public Safety Director serve as the point of contact directly between the City of Saraland Public Safety Department and the Mobile County Personnel Board.

The Public Safety Director shall appoint a personnel officer for the Police Department and for the Fire Department. The personnel officer shall serve as the point of contact between the City of Saraland Public Safety Department and the Mobile County Personnel Board. Those individuals shall undertake all necessary efforts under the Mobile County Personnel Board's rules and regulations to request employment lists, promotion lists and to undertake any other actions necessary to fill employment positions within the Department of Public Safety and to coordinate promotions within the Public Safety Department. This will include direct use of the

Neo-Gov platform to make any personnel requests of the Mobile County Personnel Board. These personnel officers shall also have the authority and duty to undertake any other efforts determined necessary by the Public Safety Director for the hiring, promotion and related matters concerning personnel within the Public Safety Department.

ADOPTED this 10th day of January, 2019.

APPROVAL OF INVOICES

Motion was made by Councilmember Cromer, seconded by Councilmember Hudson, to approve invoice numbers (1) one and (5) five, with funds from the 2018 General Obligation Bond funds. Motion carried.

Motion was made by Councilmember Cromer, seconded by Councilmember Hudson, to approve the invoices (2) two, (3) three, (4) four, and (6) six to be paid from the General Fund, with a correction to invoice (2) two, should read James H. Adams & Son Construction. Motion carried.

1. J A Dawson & Co. – Splash Pad	\$129,383.25
2. Neel-Schaffer – Sidewalks-James Street and First Avenue-Est.#3	\$43,641.43
3. Neel-Schaffer – Sidewalks-James St and First Ave- Inv. 1056107	\$13,554.24
4. Neel-Schaffer - General Consulting – November, 2018	\$13,347.50
5. Neel-Schaffer – Saraland Splash Pad – Oct.29-Dec.14, 2018	\$9,100.00
6. R. Jeffrey Perloff – December 2018 Statement	\$2,626.50

Motion carried.

ORDERS, RESOLUTIONS, ORDINANCES & OTHER BUSINESS

Motion was made by Councilmember Hudson, seconded by Councilmember Stanley, to approve a ½ page color ad for the Call News Baseball/Softball magazine not to exceed \$259.00. Motion carried.

Motion was made by Councilmember Hudson, seconded by Councilmember Stanley, to approve the Mayor and Councilmember Cromer to attend the Alabama League of Municipalities Executive Committee Meeting, January 17, 2019 in Montgomery, Alabama. Motion carried.

Motion was made by Councilmember Cromer, seconded by Councilmember Stanley, to approve a cash advance and travel expenses for Councilmember Hudson to attend a meeting with Governor Kay Ivey, January 17, 2019 in Montgomery, Alabama. Motion carried.

Motion was made by Councilmember Hudson, seconded by Councilmember Cromer, to authorize Commercial Diving Services, Inc. to do repair work to the Lafitte Road Bridge in an amount not to exceed \$7,400.00. Motion carried.

Motion was made by Councilmember Cromer, seconded by Councilmember Hudson, to authorize Commercial Diving Services, Inc. to remove debris from the Bayou Sara culvert on Army Road, in an amount not to exceed \$7,350.00. Motion carried.

There being no further business to come before the Council, motion was made by Councilmember Hudson to adjourn at 6:42 p.m.

ACCEPTED and APPROVED the 14th day of February, 2019.



Wayne Biggs, Council Vice President



Judi Smith, City Clerk