SIGN PERMIT APPLICATION
City of Saraland Building Department
933 Saraland Blvd. S., Saraland, AL 36571

Permit #:	Approved By:	Date:	Fee $
Date Received:	Issued By:	Date:	

A. Applicant/Contractor Information

Applicant Name   Business Name (of Sign)   Phone

Applicant Mailing Address   City/State/Zip

Applicant Email Address   Licensed & Bonded Sign Contractor ☐ Yes (Name of Company?)   ☐ No

B. Property Information

Address of Subject Property/City/State/Zip   Active Business License or Building Permit (Required) ☐ Yes ☐ No

Property Owner Name (or Check Box if Same as Applicant ☐)   Parcel Key or ID

Owner Contact Information (Phone/Email)   Zoning District

C. Type of Sign

Location: ☐ On Premise   ☐ Off Premise   ☐ Single Business Site   ☐ Shopping Center/Group Business Site

Illuminated: ☐ No/Reface   ☐ Yes (Requires licensed sign contractor & separate electrical connection permit)

Type:
☐ Wall/Building   ☐ Freestanding/Monument   ☐ Tenant Panel   ☐ Drive-Thru Menu Board

☐ Projecting   ☐ Temporary Construction   ☐ Canopy   ☐ Apartment Complex Sign

☐ Subdivision Marker   ☐ Other (Describe: _____)

D. Sign Details (See Article 33 of the Zoning Ordinance for regulations)   TOTAL VALUATION OF SIGN $ _____

Width (ft) _____ x Height (ft) _____ = Total Sq. Ft. _____ (***Attach materials & photo/graphics details of signage***)

Complete for Wall/Building Signs	Complete for Freestanding/Monument Signs
Total Sq. Ft. of façade on which sign is to be placed: Façade Width (ft) _____ x Façade Height (ft) _____ = _____ Façade Sq. Ft.	Total height of sign (from the ground, in ft): _____ Sign setbacks (ft): Front _____ Side _____ * All new freestanding/monument signs require a site plan (drawn to scale)

Does the sign meet the required wind load specification for the structural design requirements of **151 miles-per-hour** for three (3) seconds (**Please Initial**)? _____ YES _____ NO

E. Certification (Authorization is required if the Applicant is neither the Property Owner nor a Sign Contractor)

By my signature below I certify that the information submitted is true and accurate:

Signature: _____   Date: _____
        Owner or Applicant