



**Petition For Annexation**  
**City of Saraland Building Department**  
933 Saraland Blvd. S., Saraland, AL 36571  
(251) 679-5502 | www.saraland.org

**FOR OFFICE USE ONLY:**

|                |  |  |
|----------------|--|--|
| Date Received: | Planning Commission Meeting Date:  | <input type="checkbox"/> Favorable <input type="checkbox"/> Unfavorable <input type="checkbox"/> Other |
|                | City Council Public Hearing Date:  | <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved <input type="checkbox"/> Other |
| Ordinance #:   | Signed Ordinance and Page 2 to be filed with Mobile County Probate Court |  |

**A. Property Information**

|  |   |   |
|--|---|---|
| Address or Location of Subject Property/City/State/Zip   |   | Please check box if the <u>description of the property</u> which the petitioner requests to be annexed into the City of Saraland is described in <b>Exhibit A</b> attached hereto and made a part of this petition as fully set out herein (the "Property"): <input type="checkbox"/> |
| Parcel Key or ID (REQUIRED)  |   |   |
| Please check box if attached hereto is <b>Exhibit B</b> , a map of the property showing its relationship to the corporate limits of Saraland: <input type="checkbox"/>   |   |   |
| Ownership Configuration: <input type="checkbox"/> Single Parcel/Single Ownership <input type="checkbox"/> Single Parcel/Multiple Ownership<br><input type="checkbox"/> Multiple Parcels/Single Ownership <input type="checkbox"/> Multiple Parcels/Multiple Ownership (Requires Multiple Applications) |   |   |
| Land Use:  | <input type="checkbox"/> Single-Family Residential <input type="checkbox"/> Two-Family Residential <input type="checkbox"/> Multiple-Family Residential/Apartments<br><input type="checkbox"/> Agricultural <input type="checkbox"/> Medical <input type="checkbox"/> Commercial<br><input type="checkbox"/> Industrial <input type="checkbox"/> Vacant <input type="checkbox"/> Mixed-Use/Other: _____   |   |
| Is the Land Use existing or proposed? (Check One): <input type="checkbox"/> Existing <input type="checkbox"/> Proposed <input type="checkbox"/> N/A  |   |   |
| Zoning:  | Per Article 23-2 of the Saraland Land Use and Development Ordinance, any unzoned land annexed into the City of Saraland hereafter shall automatically be classified as an R-1, Low Density Single-Family Residential District. The City Council may consider specific applications to zone newly annexed land into one or more existing or proposed new zoning classifications recommended by the Planning Commission.<br><br>Please indicate which zoning district you are requesting if different than R-1. A request for zoning other than R-1 should be consistent with the existing or proposed land use (or write N/A): _____ |   |

**B. Other Information**

|                      |   |
|----------------------|---|
| Specific Conditions: | This petition is conditioned upon the adoption of an ordinance, which may include specific conditions requested by City Council upon annexing the property into the corporate limits of the City of Saraland. |
| Code:                | This petition is filed pursuant to the provisions of Article 21, Chapter 42, Title 11, <u>Code of Alabama</u> , 1975, as amended.   |

**C. Petitioner Information** (The petitioner is the owner of the property hereby sought to be annexed into Saraland)

|                                |  |
|--------------------------------|--|
| Petitioner Name (Please Print) | Petitioner Signature certifying the information herein is true and correct |
| Petitioner Mailing Address     | City/State/Zip   |
| Petitioner Email Address       | Petitioner Phone Number  |

To The City of Saraland, Alabama:

We, the undersigned, constituting all of the owners of all of the hereinafter described real property do hereby execute and file with the City of Saraland this written petition requesting that our property as described be annexed into the City of Saraland, Alabama, under the authority of § 11-42-20 through § 11-42-20, Code of Ala. 1975.

We further certify that said property is contiguous to the city limits of the City of Saraland, Alabama, and that none of the property lies within the corporate limits of another municipality. We further certify that all of the property included in the preceding description which lies within the police jurisdiction of both the annexing municipality and another municipality is located closer to the annexing municipality than to the other municipality as required by § 11-42-21, Code of Ala. 1975. A map and legal description of said property is attached hereto.

Initials: \_\_\_\_\_

We, the undersigned, fully understand that the City will provide police and fire protection and, if available, the City may provide water and sewer service, as well as waste management service under our current adopted procedures. **The City makes no commitment to extend water and sewer lines to property that is annexed into the City, or to upgrade drainage or roads by virtue of an annexation. Further the City is prohibited from improving private property.**

**Upon approval of the petition, the owner(s) should contact the Saraland City Hall, who will connect them to a representative with the City's garbage service provider to initiate service.**

Initials: \_\_\_\_\_

Furthermore, we certify that we understand fully that, following annexation, **the subject property shall be subject to all laws and codes administered by the City of Saraland**, including, but not limited to, the zoning code, the subdivision regulations and the municipal code of the City of Saraland.

Initials: \_\_\_\_\_

We do hereby request that the City give notice, hold such hearing and adopt such ordinance and do all such things or acts as is required by law so that the corporate limits of the City of Saraland, Alabama shall be rearranged so as to include such territory.

IN WITNESS WHEREOF, we have hereunto subscribed our names this the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

Signature \_\_\_\_\_

Signature \_\_\_\_\_

**STATE OF ALABAMA  
COUNTY OF MOBILE**

I, the undersigned, a Notary Public in and for said County in said State hereby certify that \_\_\_\_\_

\_\_\_\_\_ whose name(s) is signed to the foregoing instrument and who is known to me on this day that, being informed of the contents of said instrument they executed the same voluntarily on the day the same bears date.

Given under my hand and seal on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Notary Public \_\_\_\_\_

My Commission Expires \_\_\_\_\_

(seal)

**The City of Saraland  
Petition for Annexation Checklist**

The following is supplemental information that shall accompany the petition at the time of submittal:

- ☐ Application (Petition), including a notarized annexation agreement form
- ☐ Exhibit A (Recorded warranty deed of the subject property as proof of ownership of the property which also contains the legal description of the property)
- ☐ Letter of authorization, if applicable (authorization of the agent/representative to act on the owner's behalf)
- ☐ Exhibit B (Map of property showing relationship to corporate limits. Can be obtained from [cityofmobile.maps.arcgis.com/apps/webappviewer/index.html](http://cityofmobile.maps.arcgis.com/apps/webappviewer/index.html))
- ☐ A list of the names and mailing addresses of all adjacent property owners
- ☐ Driver's license or other form of identification for staff to make a photocopy

This application was submitted by: \_\_\_\_\_  
(Petitioner or Authorized Agent- Please Print)

Petitioner / Authorized Agent Phone Number: \_\_\_\_\_

**The application and supplemental documents must reflect the information of the owner of the property.**



## ANNEXATION AGREEMENT

We, \_\_\_\_\_, the undersigned owners of property more fully described as \_\_\_\_\_, have currently petitioned for annexation so that the above described property will be included within the corporate limits of the City of Saraland, Alabama. As a condition to the annexation of the described property, and in recognition that the annexation can only be completed upon a majority vote of the Saraland City Council, the undersigned owners of said property are aware that due to the distance between the described property and the City of Saraland emergency response services, there may be an increased response time in the event of an emergency. In addition, the applicant understands that to the extent the annexed property may be located next to an unpaved road or access easement, and the City has made no plans to pave or otherwise improve the road or access easement, it could delay or even prevent emergency vehicle access to the property. Emergency vehicles covered by this paragraph includes, but is not limited to, the City of Saraland Police and Fire Departments and related fire-protection and medical services. The undersigned owners hereby agree to release the City and its' officers, elected officials and employees from any claims or suits and to indemnify and hold the City of Saraland and its' officers, elected officials and employees harmless for any claims of any nature including lawsuits which may arise, including claims of personal injury, liability, loss, costs or damage, including death, loss of services, or otherwise, on account of any injury to persons or property, occurring as a result of possible increased response time, as well as possible inability to respond.

The undersigned owners of said property understand that this agreement will apply to said property and neither the owners nor any subsequent owners of said property will retain any right of action against the City of Saraland and its' officers, elected officials and employees as it concerns any matters embraced in the preceding paragraph. The undersigned acknowledge that this agreement will run with the land, and any subsequent owners of the land will be bound by the contents of this agreement. At the discretion of the City, this document may be filed with the Mobile County Probate Court.

\_\_\_\_\_  
\_\_\_\_\_

Subscribed and sworn to before me on this the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
NOTARY PUBLIC

My Commission Expires: \_\_\_\_\_