

The Saraland City Council met in regular session on November 14, 2024, at the Saraland Municipal Annex. The meeting was called to order at 6:43 p.m. by Council President McDonald. Roll call was as follows:

Present: Council President Joe McDonald  
Councilmember Wayne Biggs  
Councilmember Newton Cromer  
Councilmember Natalie Moye  
Absent: Councilmember Veronica Hudson

Attorney, Andy Rutens was present.

Councilmember Cromer opened the meeting with prayer.

#### APPROVAL OF MINUTES

Motion was made by Councilmember Biggs, seconded by Councilmember Moye, to approve the minutes of the meetings of October 24, 2024, and November 7, 2024. Motion carried.

#### REPORT OF OFFICERS

Motion was made by Councilmember Biggs, seconded by Councilmember Cromer, to amend the minutes from October 21, 2024. Motion carried.

#### **Original minutes recorded October 21, 2024:**

Motion was made by Councilmember Biggs, seconded by Councilmember Moye, to reschedule the November 11, 2024, meeting to November 14, due to Veteran's Day; reschedule the November 25, 2024 and November 28, 2024 meetings to November 18, 2024, due to the Thanksgiving Holiday; reschedule the December 23, 2024 and December 26, 2024 meetings to December 19, 2024, due to the Christmas Holiday. Motion carried.

#### **Approved amended minutes:**

Motion was made by Councilmember Biggs, seconded by Councilmember Moye, to cancel the November 11, 2024 meeting, due to Veteran's Day; cancel the November 25, 2024 meeting, and reschedule the November 28, 2024 meeting to November 18, 2024, due to the Thanksgiving Holiday; cancel the December 23, 2024 meeting, and reschedule the December 26, 2024 meeting to December 19, 2024, due to the Christmas Holiday. Motion carried.

Motion was made by Councilmember Cromer, seconded by Councilmember Moye, to adopt CCD #1 from Harrison Construction, removing the allotment of \$50,000.00 for disc golf and \$75,000.00 for a nature walk from the Harrison Construction Contract. Motion carried.

Motion was made by Councilmember Cromer, seconded by Councilmember Moye, to adopt CCD #16 from Rabren General Contractors, allotting \$50,000.00 for disc golf and \$75,000.00 for a nature walk to the Rabren General Contractors Contract. Motion carried.

Motion was made by Councilmember Cromer, seconded by Councilmember Moye, to authorize the mayor to enter into an agreement with Sam Tell for the kitchen concessions at the Sportsplex, consistent with the bid and quote, in the amount of \$232,482.21. Motion carried.

Motion was made by Councilmember Cromer, seconded by Councilmember Moye, to surplus the excess playground equipment from Bethel Forest Park, Dixon Park, Hertz Park, Norton Park and Robinette Park. Motion carried.

### **RESOLUTION 2374**

BE IT RESOLVED by the City Council of the City of Saraland, as follows:

WHEREAS, the City of Saraland, Alabama, has certain equipment which is no longer needed for public or municipal purposes; and

WHEREAS, Section 11-43-56 of the Alabama Code of 1975 authorizes the municipal governing body to dispose of unneeded property; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Saraland, Alabama, as follows:

Section 1: That the below listed items are personal property, located at Bethel Forest Park, Dixon Park, Hertz Park, Norton Park and Robinette Park, owned by the City of Saraland, Alabama that are not needed for public or municipal purposes:

#### **Excess Playground Equipment**

Section 2: That the surplus property indicated above owned by the City of Saraland be discarded.

ADOPTED AND APPROVED this the 14th day of November 2024.

### **APPROVAL OF INVOICES**

Motion was made by Councilmember Cromer, seconded by Councilmember Moye, to approve the following invoices:

#### **General Fund**

1. James H. Adams & Son – Const. Est. 1, Second Ave Drainage \$170,188.38
2. Neel-Schaffer – Inv# 1101542, On-Call Services for Oct. 2024 \$7,030.00

3. Skipper Consulting – Inv# 18926, Professional Services Oct 2024 \$2,700.00
4. Geotechnical Engineering – Inv# 24182-1024-247, Celeste Rd Imp at The Land \$1,456.00
5. Volkert – Inv# 01408103, General Engineering Services Aug 2024 \$293.10

Motion carried.

Motion was made by Councilmember Cromer, seconded by Councilmember Moye, to approve the following invoices:

**Gas Tax Fund**

1. Jones Walker – Inv# 1244259, Services on Celeste Rd Project \$1,262.20

Motion carried.

Motion was made by Councilmember Biggs, seconded by Councilmember Moye, to approve the following invoices:

**General Obligation Warrant 2022-A Sportsplex**

1. PPM Consultants – Inv# 102507, Site Assessment/Regulatory Support \$83,249.14
2. HPM – Inv# 4664-24, Preconstruction Services Phase 1 \$70,320.00
3. TriMark – Inv# 2024020080137, Custom Hoods \$51,178.43

Motion carried.

Motion was made by Councilmember Cromer, seconded by Councilmember Moye, to approve the following invoices:

**General Obligation Warrant 2023-A New City Hall Complex**

1. PCDA – Inv# 4033, Const. Drawings (90% of \$93,600.00) \$51,480.00

Motion carried.

**ORDERS, RESOLUTIONS, ORDINANCES & OTHER BUSINESS**

Motion was made by Councilmember Cromer, seconded by Councilmember Moye, to authorize training expenses and adopt a resolution for a cash advance for Judi Smith and Casey Etheredge to attend the AAMCA Winter Conference, November 19-22, 2024, in Orange Beach, Alabama. Motion carried.

**BE IT RESOLVED** by the City Council of the City of Saraland, that

**WHEREAS** a cash advance for Judi Smith and Casey Etheredge to attend the AAMCA Winter Conference, November 19-22, 2024, in Orange Beach, Alabama; and

**WHEREAS** a statement of said expenditures will be presented to the City Clerk immediately upon return, at which time all monies will be balanced.

Motion was made by Councilmember Cromer, seconded by Councilmember Moye, to declare the excess miscellaneous items held in City storage as surplus. Motion carried.

ADOPTED AND APPROVED this the 14th day of November 2024.

**RESOLUTION 2376**

BE IT RESOLVED by the City Council of the City of Saraland, as follows:

WHEREAS, the City of Saraland, Alabama, has certain equipment which is no longer needed for public or municipal purposes; and

WHEREAS, Section 11-43-56 of the Alabama Code of 1975 authorizes the municipal governing body to dispose of unneeded property; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Saraland, Alabama, as follows:

Section 1: That the below listed items are personal property in City storage, owned by the City of Saraland, Alabama that are not needed for public or municipal purposes:

1. Miscellaneous Furniture
2. Electronic Equipment
3. Miscellaneous Items

Section 2: That the surplus property indicated above owned by the City of Saraland be auctioned or donated to charitable organizations.

Motion was made by Councilmember Biggs, seconded by Councilmember Moye, to declare the excess miscellaneous items remaining in the former Alorica building as surplus. Motion carried.

ADOPTED AND APPROVED this the 14th day of November 2024.

**RESOLUTION 2377**

BE IT RESOLVED by the City Council of the City of Saraland, as follows:

WHEREAS, the City of Saraland, Alabama, has certain equipment which is no longer needed for public or municipal purposes; and

WHEREAS, Section 11-43-56 of the Alabama Code of 1975 authorizes the municipal governing body to dispose of unneeded property; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Saraland, Alabama, as follows:

Section 1: That the below listed items are personal property in the former Alorica Building, owned by the City of Saraland, Alabama that are not needed for public or municipal purposes:

1. Lockers
2. Miscellaneous Furniture
3. Electronic Equipment
4. Miscellaneous Items

Section 2: That the surplus property indicated above owned by the City of Saraland be auctioned or donated to charitable organizations.

ADOPTED AND APPROVED this the 14th day of November 2024.

Motion was made by Councilmember Cromer, seconded by Councilmember Moye, to authorize the mayor to sign the Arbor Day Proclamation. Motion carried.

Motion was made by Councilmember Cromer, seconded by Councilmember Moye, to approve the proposal from Neel-Schaffer for Norton Creek Coastal Master Plan Phase 1, in the amount of \$99,800.00. Motion carried.

Motion was made by Councilmember Cromer, seconded by Councilmember Moye, to approve the Prime Contract Potential Change Order (PCO) # 23, RFP # 001 – Batting Cages, in the amount of \$307,395.00.

Councilmember Biggs requested a roll call vote.

The roll call votes were recorded as follows:

Council President Joe McDonald - Yes  
Councilmember Wayne Biggs - No  
Councilmember Newton Cromer - No  
Councilmember Natalie Moye – Yes

Motion failed due to lack of majority vote.

Motion was made by Councilmember Cromer, seconded by Councilmember Moye, to approve the Prime Contract Potential Change Order (PCO) # 30, ASI 26 Water Connection to Dugouts, in the amount of \$43,670.00. Motion carried.

Council President McDonald advised there is a matter to be discussed in executive session to discuss a matter of threatened litigation.

City Attorney, Andy Rutens, advised this is appropriate use of executive session as authorized by state law.

Motion was made by Councilmember Cromer, seconded by Councilmember Moye, to adjourn into executive session with Mayor Rubenstein, Andy Rutens, Ashley-Nicole Flowers and Preston York to discuss a matter of threatened litigation.

The following votes were recorded:

Yes: Council President Joe McDonald  
Councilmember Wayne Biggs  
Councilmember Newton Cromer  
Councilmember Natalie Moye

Motion carried.

Council President McDonald advised he anticipates the executive session to last approximately 30 minutes.

The Council adjourned into executive session with the Mayor and City Attorney at 7:11 p.m.

Motion was made by Councilmember Cromer, seconded by Councilmember Biggs, to reconvene at 8:02 p.m. with all members present. Motion carried.

Motion was made by Councilmember Biggs, seconded by Councilmember Cromer, for Council to forego the NLC trip to Washington DC in 2025. Motion carried.

There being no further business to come before the Council, motion was made by Councilmember Cromer to adjourn at 8:07 p.m.

ACCEPTED and APPROVED the 18th day of November 2024.

  
\_\_\_\_\_  
Casey Etheredge, Assistant City Clerk

  
\_\_\_\_\_  
Joe McDonald, Council President