



SIGN PERMIT APPLICATION
City of Saraland Building Department
727 Saraland Blvd. S., Saraland, AL 36571

Permit #:	Approved By:	Date:	Fee \$
Date Received:	Issued By:	Date:	

A. Applicant/Contractor Information

Applicant Name Business Name (of Sign) Phone

Applicant Mailing Address City/State/Zip

Applicant Email Address Licensed & Bonded Sign Contractor ☐ Yes (Name of Company?) ☐ No

B. Property Information

Address of Subject Property/City/State/Zip Active Business License or Building Permit (Required) ☐ Yes ☐ No

Property Owner Name (or Check Box if Same as Applicant) ☐ Parcel Key or ID

Owner Contact Information (Phone/Email) Zoning District

C. Type of Sign

Location: ☐ On Premise ☐ Off Premise ☐ Single Business Site ☐ Shopping Center/Group Business Site

Illuminated: ☐ No/Reface ☐ Yes (Requires licensed sign contractor & separate electrical connection permit)

Type: ☐ Wall/Building ☐ Freestanding/Monument ☐ Tenant Panel ☐ Drive-Thru Menu Board
☐ Projecting ☐ Temporary Construction ☐ Canopy ☐ Apartment Complex Sign
☐ Subdivision Marker ☐ Other (Describe: _____)

D. Sign Details (See Article 33 of the Zoning Ordinance for regulations) **TOTAL VALUATION OF SIGN \$** _____

Width (ft) _____ x Height (ft) _____ = Total Sq. Ft. _____ (REQUIRED: Attach materials & photo/graphics details of signage)

Complete for Wall/Building Signs

Total Sq. Ft. of façade on which sign is to be placed:
Façade Width (ft) _____ x Façade Height (ft) _____
= _____ Façade Sq. Ft.

Complete for Freestanding/Monument Signs

Total height of sign (from the ground, in ft): _____
Sign setbacks (ft): Front _____ Side _____
* All new freestanding/monument signs require a site plan
(drawn to scale)

Does the sign meet the required wind load specification for the structural design requirements of **151 miles-per-hour** for three (3) seconds (Please Initial)? _____ YES _____ NO

E. Certification (Authorization is required if the Applicant is neither the Property Owner nor a Sign Contractor)

By my signature below I certify that the information submitted is true and accurate:

Signature: _____ Date: _____
Owner or Applicant