

**CITY OF SARALAND  
BUILDING DEPARTMENT  
APPLICATION FOR VACATION OF LOT LINE AND EASEMENT(S)**

Application Number: \_\_\_\_\_ Date Submitted: \_\_\_\_\_  
(Office Use)

Date Presented: \_\_\_\_\_

Name of Applicant(s): \_\_\_\_\_

Address: \_\_\_\_\_ Telephone# \_\_\_\_\_  
(Street or P.O. Box) (City) (State) (Zip Code)

Email: \_\_\_\_\_

Subdivision: \_\_\_\_\_

Lot(s): \_\_\_\_\_ Unit \_\_\_\_\_

\_\_\_\_\_ Petition  
\_\_\_\_\_ Current Survey showing proposed structures  
\_\_\_\_\_ The City of Saraland Public Works Department  
\_\_\_\_\_ Utilities Board of the City of Saraland  
\_\_\_\_\_ BellSouth Telecommunications  
\_\_\_\_\_ Cable Company (if applicable)  
\_\_\_\_\_ Property Owners Association (if applicable)

\*List of names and mailing addresses of adjacent property owners

(Date submitted: \_\_\_\_\_)

**Meeting Dates:**

Planning Commission: \_\_\_\_\_

City Council: \_\_\_\_\_ **(ATTACH RESOLUTION)**

**Approvals:**

\_\_\_\_\_ Planning Commission Date: \_\_\_\_\_

\_\_\_\_\_ City Council Date: \_\_\_\_\_

Reason for requesting vacation of lot line and easement(s):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**SIGNATURE OF APPLICANT OR AUTHORIZED REPRESENTATIVE**

The applicant or the agent (if an agent is authorized) must be present at the hearing.

**PETITION FOR VACATION OF LOT LINE AND EASEMENT(S)**

**STATE OF ALABAMA)  
COUNTY OF MOBILE)  
CITY OF SARALAND)**

TO THE HONORABLE MEMBERS OF THE CITY COUNCIL OF SARALAND, ALABAMA:

The undersigned \_\_\_\_\_ is/are the owner(s), his statement and petition seeking vacation of a lot line and certain drainage and utility easement(s). Aforesaid plat and/or restrictive covenants to said subdivision provides for drainage and utility easement(s) along lot lines. Petitions, by the attached copies to vacate a lot line and certain drainage and utility easement(s) described as follows:

**(ATTACH LEGAL DESCRIPTION OF SAID LOT LINE AND EASEMENT(S))**

All applicable utility providers in said subdivision, by instruments filed herewith, have consented to the vacation of the hereinabove described portion of the said lot line and easement(s), and the annulment of the dedication thereof as reflected on said recorded plat and/or restrictive covenants.

The Petitioner further requests the Mayor and City Clerk be authorized and directed to execute a resolution which approves, ratifies, adopts, and confirms the vacation of the hereinabove described portion of said lot line and easement(s).

IN WITNESS WHEREOF, the Petitioner(s) have hereto set their hand and seals on this the \_\_\_\_\_ day of \_\_\_\_\_

**STATE OF ALABAMA)  
COUNTY OF MOBILE)**

I, the undersigned, a Notary Public in and for said County in said State hereby certify that \_\_\_\_\_, whose name is signed to the foregoing instrument and who is known to me on this day that, being informed of the contents of said instrument they executed the same voluntarily on the day the same bears date.

Given under my hand and seal on this \_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
Notary Public  
My Commission Expires \_\_\_\_\_

CONSENT TO VACATION OF DRAINAGE AND UTILITY EASEMENT

STATE OF ALABAMA)  
COUNTY OF MOBILE)

WHEREAS, there is that certain approved plat of \_\_\_\_\_  
Subdivision, Unit \_\_\_\_\_, Lot(s) \_\_\_\_\_, recorded in Map Book \_\_\_\_\_, Page \_\_\_\_\_, filed  
in the Office of the Judge of Probate in Mobile County, Alabama; and

WHEREAS, the aforesaid plat and/or restrictive covenants to said subdivision provide for a  
\_\_\_\_\_ foot wide drainage and utility easement within said Unit \_\_\_\_\_;

NOW, THEREFORE, the CITY OF SARALAND PUBLIC WORKS DEPARTMENT does hereby  
consent to and agree to the vacating of the hereinafter described easement pursuant to the terms  
and conditions of the aforesaid VACATION OF EASEMENTS. The easements being vacated are  
described as follows, to wit:

The drainage and utility easements on each side of the lot line dividing lot(s) \_\_\_\_\_,  
Unit \_\_\_\_\_, \_\_\_\_\_ Subdivision, as shown  
in Map book \_\_\_\_\_, Page \_\_\_\_\_, in the Office of the Judge of Probate of Mobile County,  
Alabama **LESS AND EXCEPT** \_\_\_\_\_ feet on each end thereof which may be subject to a  
drainage and utility easement on the front and back yard liens. Said easements being located in  
Section \_\_\_\_\_, Township \_\_\_\_\_, Range \_\_\_\_\_.

IN WITNESS WHEREOF, the undersigned has executed this instrument this the \_\_\_\_\_  
day of \_\_\_\_\_, \_\_\_\_\_ pursuant to authority duly conferred.

CITY OF SARALAND PUBLIC WORKS DEPARTMENT

By: \_\_\_\_\_

Its: \_\_\_\_\_

STATE OF ALABAMA)  
COUNTY OF MOBILE)

I, the undersigned, a Notary Public in and for said County in said State hereby certify that  
\_\_\_\_\_, whose name is signed to the foregoing instrument  
and who is known to me on this day that, being informed of the contents of said instrument they  
executed the same voluntarily on the day the same bears date.

Given under my hand and seal on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Public  
My Commission Expires \_\_\_\_\_

**THE CITY OF SARALAND  
VACATION OF EASEMENT  
BUILDING DEPARTMENT CHECKLIST**

The following list of supplemental information shall accompany the plan(s) at the time of submittal:

A transmittal letter outlining the documentation to be reviewed, as follows:

- 1. Application, petition, and accompanying documentation from all listed utility companies
- 2. Check – cost of vacation of easement, \$100.00 plus \$7 per letter
- 3. Adjacent property owners list with a header stating the name of the subdivision (Attach three (3) sets of mailing labels for each of the property owners outlined on the list)
- 4. Certification of Property Owners Notification List
- 5. Recorded warranty deed of the subject property (proof of ownership of the property)
- 6. Letter of authorization (authorization of the agent/representative to act on the owner's behalf)
- 7. Two (2) copies of current survey (on one of the copies, highlight area to be vacated)
- 8. Electronic submission of survey in PDF format

Submitted by: \_\_\_\_\_  
Project Manager

Received by: \_\_\_\_\_  
Building Inspector

**(Application and other documentation must reflect the information of the owner of the property.)**

**CITY OF SARALAND  
BUILDING DEPARTMENT**

**CERTIFICATION OF PROPERTY OWNER NOTIFICATION LIST**

Public hearings for zoning amendments, vacation of easements and/or rights of way, and subdivisions as provided for in the Code of Alabama, 1975, (as amended); require notification to adjacent property owners. The list of names and addresses shall be a current listing obtained from the records available in the Mobile County Revenue and/or Probate Office.

We, the owner of subject property and project engineer, do hereby certify that the attached adjacent property owners' list was obtained from the Mobile County Revenue and/or Probate Office and is to the best of our knowledge a current list of all real property owners adjacent to the subject property.

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Project Engineer Name

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Registration Number

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Project Engineer Signature

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Date

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Owner or Authorized Agent Name

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Owner or Authorized Agent Signature

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Date